

Family, Career and Community Leaders of America, Inc. ®

Master Adviser

2018-2019 National Award Guidelines

Family, Career and Community Leaders of America (FCCLA) recognizes advisers who have been successful in: advising an affiliated chapter for a minimum of three years, promoting the organization, operating an integrated chapter with a balanced program of work, facilitating youth-centered activities, and keeping abreast of new happenings within the organization.

The mission of FCCLA is to promote personal growth and leadership development through family and consumer sciences education. Focusing on the multiple roles of family member, wage earner, and community leader, members develop skills for life through: character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation.

The purpose of FCCLA is

- to provide opportunities for personal development and preparation for adult life
 - to strengthen the function of the family as the basic unit of society
 - to encourage democracy through cooperative action in the home and community
 - to encourage individual and group involvement in helping achieve global cooperation and harmony
 - to promote greater understanding between youth and adults
 - to provide opportunities for making decisions and for assuming responsibilities
 - to prepare for the multiple roles of men and women in today's society
 - to promote family and consumer sciences, careers and related occupations
-

Deadline:

All nominations are due to FCCLA state adviser postmarked by February 1, 2019. Nominations should be submitted online by the state adviser to FCCLA National Headquarters by April 1, 2019. Nominations sent after the deadline will not be considered.

Award

Master Adviser award recognizes advisers who have been successful in--

- Advising an affiliated chapter for a minimum of three years
- Promoting the organization
- Operating a co-curricular chapter with a balanced program of work
- Facilitating youth-centered activities
- Keeping abreast of new happenings within the organization

Criteria for Evaluation:

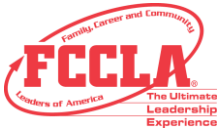
Nominees will be recognized for their service to Family, Career and Community Leaders of America, Inc., in one or more of the areas listed below. A committee appointed by the state adviser will evaluate each application. Evaluation will be based on the following:

- Chapter Facilitation Skills and Accomplishments
- Promotion of the organization
- Professional Development
- Three completed recommendation forms

Official Rules:

- Nominations may be submitted by: adviser award candidate, teacher educator, local family and consumer sciences supervisor, state adviser, professional colleague, or FCCLA member.
- Nominees must successfully complete three years of advising
- Nominee must serve as a current FCCLA Adviser
- For award consideration, nominations must be submitted online by April 1
- Winner will be recognized at the 2019 National Leadership Conference in Anaheim, California.

All Master Adviser nominations must be submitted by the State Adviser online to FCCLA National Headquarters by April 1.



Family, Career and Community Leaders of America, Inc. ®
Master Adviser
2018-2019 National Award Guidelines

INSTRUCTIONS

Type all information. Do not attach additional pages or materials except where noted. If you have too much information for the allotted space, select your best examples.

RETURN THE FOLLOWING TO YOUR STATE ADVISER BY **FEBRUARY 1, 2019**:

1. A completed copy of this Master Adviser Application.
2. One recommendation from each of the groups listed below is required. Photocopy the recommendation form provided, giving one copy to each individual.
 - FCCLA member
 - school administrator (principal, superintendent or vocational director)
 - person of candidate's choice (teacher educator, city supervisor, another teacher, etc.)

CANDIDATE INFORMATION

Name of Candidate _____

Chapter _____

School _____

Principal's Name _____

School Address _____

City/State/Zip _____

Home Address _____

City/State/Zip _____

Phone: School _____ Fax _____ Home _____

E-mail _____

Number of years teaching _____ Number of years advising _____

Courses taught: Comprehensive Occupational Number of Members in Chapter _____

Grade levels taught _____

Family and Consumer Sciences courses currently teaching _____

When FCCLA chapter meets (in class or outside of class) _____

A. CHAPTER FACILITATION SKILLS AND ACCOMPLISHMENTS (50%)

1. Describe how you introduce Family, Career and Community Leaders of America to your students.

2. Describe how projects are planned in your chapter.

3. List types of recognition offered to your chapter members.

| Types of Recognition | Who Plans This Recognition | When Received |
|----------------------|----------------------------|---------------|
| | | |
| | | |
| | | |
| | | |

4. Briefly describe co-curricular chapter projects completed during the past three years representative of your chapter's program of work.

5. Size of family and consumer sciences program and FCCLA members during the past three years.

| Year | Family and Consumer Sciences Enrollment | FCCLA Members |
|------|---|---------------|
| | | |
| | | |
| | | |

B. PROMOTING THE ORGANIZATION (30%)

1. *Candidates for office.* Note below the number of officer *candidates* you have sponsored for positions beyond the chapter level during your teaching career.

District* _____ State _____ National _____

2. *State and nationally sponsored meetings.* List the calendar you have attended any state or nationally sponsored meetings for the last three years.

| District* | State | National |
|-----------|-------|----------|
| | | |
| | | |
| | | |

* District refers to district, region, parish or any other sub-state level.

3. Identify state and national publicity resources you have used in the last three years to promote the organization. (videos, posters, *Teen Times*, etc.)

4. Identify ways your chapter publicizes FCCLA in the community and school.

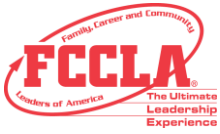
C. PROFESSIONAL DEVELOPMENT (10%)

Describe FCCLA leadership roles you have fulfilled beyond your local chapter, in-service training sessions and other professional development activities during your years as an adviser.

D. MASTER ADVISER RECOMMENDATION (10%)

Please photocopy the attached Master Adviser Recommendation Form and secure one of each recommendation from each of the groups listed below. A total of three recommendations is recommended.

- FCCLA member
- School administrator (principal, superintendent or vocational director)
- Person of candidates choice (teacher educator, city supervisor, another teacher, etc.)



FCCLA ADVISER RECOGNITION PROGRAM
2018-2019 Master Adviser Recommendation

Applicant Instructions

Type your name in the blank below and send this form to three people who can evaluate your performance as an FCCLA Adviser. (See instructions on Master Adviser Application).

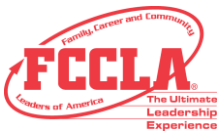
Evaluator Instructions

_____ is applying for recognition as a Master Adviser. Your assistance in evaluating this applicant will be appreciated.

Please read the information below and use the attached form to rate the candidate in these areas. Return this form to the candidate no later than **January 15**. Thank you for your recommendation.

A Master Adviser is one who has--

- completed or is completing three years of advising;
- communicated the opportunities of Family, Career and Community Leaders of America (local, state and national levels) to students in the family and consumer sciences program;
- publicized Family, Career and Community Leaders of America activities that promote a positive, up-to-date image of family and consumer sciences;
- advised a chapter that carries out a program of work that—
 - relates to the purposes of the organization;
 - includes curriculum-related projects, balanced by fund raising activities, membership promotion, social events, public relations events and business meetings;
 - includes local activities related to state and national projects (such as membership promotions, Families First, STAR Events, Power of One, Financial Fitness or Leaders at Work);
- includes opportunities for individualized, competitive and cooperative actions;
- helped members plan projects related to their own concerns;
- encouraged chapter activities relating to the scope of family and consumer sciences subjects being taught.



FCCLA ADVISER RECOGNITION PROGRAM
2018-2019 FCCLA Master Adviser Recommendation

Name of candidate _____

INSTRUCTIONS

Use this form to rate the candidate's advising skills, checking the appropriate rating. Return this form to the candidate no later than **January 15.**

| | <u>Yes</u> | <u>No</u> | <u>Don't Know</u> |
|--|--------------------------|--------------------------|--------------------------|
| 1. Promotes FCCLA involvement to students. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Develops a relevant program of work-- | | | |
| • relates to family and consumer sciences education; | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • develops a balanced program of work; | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • involves students in state and national activities; | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • includes cooperative, competitive and individualized activities. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Encourages youth-planned chapter projects. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Includes chapter projects representing the scope of family and consumer sciences subjects being taught. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Publicizes Family, Career and Community Leaders of America. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

Signature

Date

PERSON COMPLETING THIS FORM:

Name _____

Title _____

School _____

Address _____

City/State/Zip _____

Phone _____

E-mail _____

INDICATE YOUR POSITION:

FCCLA Member

School Administrator
(principal, superintendent or vocational director)

Person of candidate's choice
(teacher educator, city supervisor, teacher, etc)