

 <p><b>UTAH</b> STATE ASSOCIATION</p> 	<p><b>Utah FCCLA State Conference</b>  <b>Davis Conference Center</b>  <b>762 W. Heritage Park Blvd.</b>  <b>Layton, Utah</b>  <b>March 26-27, 2024</b></p> 
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### Schedule

The State Conference will be held in Layton at the Davis Conference Center. The Utah FCCLA State Conference will be on Tuesday, March 26 and we will run until Wednesday, March 27. **There will be a mandatory meeting following the closing session on Wednesday, March 27th for all 1<sup>st</sup> and 2<sup>nd</sup> place winners, their advisers, and newly elected State and National Officer Candidates and their advisers.**

### Conference Registration

Registration for the conference will be done on-line using the “registermychapter” link provided on the Utah FCCLA website; under State Leadership Conference. The registration site will close at midnight on March 1, 2024. Late registration closes March 8th at midnight with a \$25 late-fee. After you have completed the on-line registration, print an invoice and send the invoice and payment to Coylene Brinkerhoff, Utah FCCLA Finance Manager. She will be receiving **all money for the conference**. Coylene Brinkerhoff 247 N. 200 West Richfield, Ut 84701 You will also find her name, e-mail and mailing address on the invoice form. **Make checks payable to Utah FCCLA.** You can also pay with credit card via PayPal this will incur a 4% additional fee. Your payment and invoice must be sent to Coylene Brinkerhoff to complete your registration on time. There will be no refund after the online registration is completed or after the March 1<sup>st</sup> due date. ***\*Remember: any registrations/payment postmarked after March 1, 2024 may NOT be accepted.***

### IMPORTANT CONFERENCE FORMS – (ON THE UTAH FCCLA WEBSITE)

While conference and STAR Events registration are done online, there are additional forms advisers may use for specific conference activities or issues. The forms listed below are available as downloads on the state conference page of the Utah FCCLA website:

FORM	DUE DATE
<b>Housing Reservation Forms</b> (for all hotels holding rooms for FCCLA <a href="#">Hotel LINK</a> (reserve early if you have a specific hotel preference)	<b>March 1</b>
<b>Student Medical Release &amp; Code of Conduct</b> (adviser keep these, but necessary to reference back to)	Time of state registration pickup
<b>Advisers’ Responsible Participation Acknowledgment <a href="#">Link</a> (required)</b>	<b>March 1- email</b> utahfccla@gmail.com

**Conference rates** The registration cost is \$50.

**Meals** Participants will be responsible for all meals at the conference. The conference center will have some lunch and concessions for sale on Tuesday, March 26th only.

### **Pick up state registration packets**

Advisers may pick up conference registration packets in advance on Monday evening, March 25th from 7:00 pm-10:00 pm and Tuesday, March 26th from 7:00 am – 8:30 am at the registration desk in the Davis Conference Center.

## **STAR Events Participation**

Participants in STAR Events (including both state and national events) will compete Tuesday, March 26th. Participants must compete in a regional competition and receive 50 points or higher in their STAR Event. Advisers must register online for STAR Events (**with conference registration**) on time for participants to be eligible to compete.

## **Chapter Members not involved in STAR EVENTS- FCS ASSESSMENT TESTS**

We encourage members not entered in STAR events to participate in one of the **Family and Consumer Science Assessment Tests**. Students who did not participate in a STAR event or did not qualify in their STAR Event to go to the state conference because their score was below 50 or they were in the Culinary Event and did not qualify, or did an online event, can take the FCSA test. FCSA's tests are related to the career clusters and are extensions of the curriculum competencies taught through the FCS courses which include Child Development, Foods, Step One, and Interior Design. Students will be placed in Level 1, Level 2, or Level 3 categories according to their grade level. Tests will be 50 questions; true/false and multiple choice. Study guides will be available. Registration will take place through the online registration process. These test winners do not advance to nationals.

## **Hotel Reservations**

All hotel registrations should be made directly with the hotel you choose. ***Room blocks for Utah FCCLA State Conference will only be held until the date listed on the form. Pay close attention so you don't miss the FCCLA rate. If you register late, you may not get the posted room rate, rooms are subject to availability, and room rates are subject to change after the deadlines of the hotels.*** You should send the hotel registration directly to the hotel of your choice. You will need to pay the hotel tax on each room. The hotel tax is 12.82%. The list of hotels ([housing form LINK](#) (please make a copy) with Utah FCCLA room blocks can also be found on the Utah FCCLA website under state conference. This form includes a general housing information sheet and information about each individual hotel. In the EXCEL program located directly at the bottom of the State Rooming List page you will find individual sheets (***tabs***) that are labeled with the name of the hotels in the Layton area

Here is the **list of hotels** and their contact information.

<p>Hampton Inn by Hilton 1700 Woodland Park Dr, Layton, UT 84041 (801) 775-8800 <i>Includes breakfast</i> <i>Email directly</i> <i>shontay@redstonehotelgroup.com</i></p>	<p>Courtyard by Marriott 1803 Woodland Park Dr. Layton, UT 84041 (801) 217-2300</p>	<p>Fairfield Inn 1740 Heritage Park Blvd. Layton, UT 84044 (801) 444-1600 <i>Includes continental breakfast</i></p>
<p>Hilton Garden Inn 762 W. Heritage Park Blvd Layton, UT 84041 (801) 416-8899 <i>Includes continental breakfast</i></p>	<p>Home2Suites 803 W Heritage Park Blvd Layton, UT 84041 (801) 820-9222 <i>Includes breakfast</i></p>	<p>LaQuinta Inn 1965 N. 1200 W. Layton, UT 84041 (801) 776-6700 <i>Includes breakfast</i></p>

## **GENERAL SESSIONS**

### **OPENING SESSION**

During the Opening Session you will see the state theme presentations, motivational speaker, awards, and audience participation will make this session entertaining as well as informative.

### **AWARDS SESSION & JR HIGH STAR EVENT AWARDS**

During the evening awards session we will recognize all Level 1 (6th-9th) STAR event award winners.

### **CLOSING RECOGNITION SESSION**

The closing session will include adviser awards, awarding of all high school STAR event medals and scholarships, Say YES to FCS, and installation of our new state officers.

## FCCLA Expo

A special feature of the conference is the **FCCLA Expo**. The expo will have booths from several colleges and FCS-related post-secondary programs, including culinary, fashion, and interior design schools. The **FCCLA Expo** is planned for Tuesday, March 26th, with activities beginning at 11:00 a.m.

## Workshops

Please encourage your students to attend the workshops. There is a wide variety of interesting topics and great presenters. Tickets will be given to those who attend the workshops. These tickets will be entered into a drawing for some great prizes.

## Operation Smile Service Project

Help change the world by joining us in Operation Smile Fundraising. FCCLA has partnered with Operation Smile to help with surgery costs for kids in need. There is a lot of power in your smile! Utah FCCLA's goal is to raise \$4,800 to support the smiles of 20 kids this year. Please share our service link found in your program and on the website to your schools, communities, families and chapters as you help us bring smiles to more children's faces! [Donate here!](#)

## Fashion Show

During the awards session (March 26th) we will host our FCCLA Fashion Show. All entries must be a STAR Event participant in either Fashion Construction, Fashion Design, or Repurpose/Redesign. Participation is based on applications. If you have students that are interested please fill out the google form application by **March 1** deadline. [FASHION SHOW APPLICATION LINK](#). Becky Sagers is running this event. If you have any questions please contact her at rsagers@wsd.net.

## FCCLA Swag Store

To purchase T-shirts, bags, stickers, note pads, keychains, badge stickers, pens, etc.

## Code of Conduct/Medical Release

Please have each student complete a Code of Conduct form and bring it with you to the State Conference. This form also has the student's medical information. **This is for advisers' records. You do not need to turn in these forms.** These forms can be found on the Utah FCCLA website under State Conference - required documents. I would also encourage advisers to get a Medical Information Form from each student. Please contact your district for their individual requirements concerning this matter. Advisers please do not bring your children to this work event. If a student breaks our code of conduct we will refer back to the signed form in the advisers possession.

## Voting Delegates

Each chapter will choose one (1) student to represent the chapter as a voting delegate. Advisers will list the name of their voting delegate when they register for state conference. They will cast their chapter's vote for national and state officer candidates and on any proposed bylaws changes. If bylaws changes are proposed, they will be posted on the [Bylaws](#) section of the state website prior to the conference. Officer candidate information will be emailed to chapters prior to the conference and will be available on the Utah FCCLA app. Voting delegates will be required to watch a voting delegate instruction video. This will also be available before the state conference and will be available at the conference. At the state conference all chapter members will attend their regional meeting **after the opening session** where they will hear the state officer candidates' speeches and the proposed bylaw changes. After the region meeting the chapter voting delegate will cast the vote for their chapter. The voting delegate should be selected to represent the views of the entire chapter. The voting delegate will receive a "voting delegate" ribbon which they must wear in order to cast their vote.

The number of votes is determined by the number of affiliated chapter members. Each chapter will be allowed the following number of votes:

- 1 - 20 members = 2 votes
- 21 - 40 members = 3 votes
- 41 - 60 members = 4 votes
- 61 - 80 members = 5 votes
- 81 - 100 members = 6 votes

**When you complete the state conference registration on "registermychapter" you will list which chapter member will serve as voting delegate. This is due by March 1.**

## Dress Code

We will maintain the National FCCLA Dress Code at all sessions of the State Conference. We, as a State Staff and Utah FCCLA Board, feel that the dress code will promote greater unity and dedication to the organization, contribute to the positive, professional image of FCCLA, and prepare students for future leadership opportunities. We do not want this to be a financial burden on students. We believe that students can be resourceful in finding clothing. **Advisers are responsible for enforcing the**

**dress code with their students during the entire conference.** It is the adviser's responsibility to adequately discuss appropriate conduct and dress with all of his/her chapter's delegates – this includes adherence to and enforcement of our dress code and “no jeans” policy. **Attendees not adhering to the mandatory meeting dress code will not be admitted into sessions. Advisers should be in business casual as well to set the example.**

**Dress code for participation in the STAR EVENTS** Follow event specifications for attire. If attending meeting sessions prior to, or immediately following the competition, be prepared to change into clothing that adheres to the meeting dress code.

**Mandatory** attire for the Opening Session, Workshops, General Awards Session, Region Meetings, and STAR Event Recognition Session are as follows:

### **Females:**

- Shirt: red, black or white (must have long or short sleeves). This can be an oxford (collared), polo shirt style, or blouse style. No sheer blouses.
- PLEASE NOTE THAT SHIRTS DO NOT NEED TO BE FCCLA BRANDED.
- Bottom: black professional slack/pants (no capris, jeans, shorts, or LEGGINGS)
- Skirts: black can be no shorter than 2” above the knees. Encourage knee length.
- Black sheath dress can be worn only if worn **with FCCLA red jacket**
- Dress shoes
- **Jeans, t-shirts, and athletic wear are NOT acceptable.**

### **Males:**

- Shirt: red, black or white (must have long or short sleeves). This can be an oxford (collared) or polo shirt style. PLEASE NOTE THAT SHIRTS DO NOT NEED TO BE FCCLA BRANDED.
- Pants: black dress slacks (no jeans)
- Dress shoes
- **Jeans, t-shirts, and athletic wear are NOT acceptable.**

### **Advisers/Chaperones/Guests:**

- Business professional- Lead by example

## State Officer Applications

The applications are now available. **All officer applications must be completed online ([link](#))** and all documentation must be uploaded by March 1. Please make sure your officers and the adviser in charge of the officer read through the state officer handbook. If a potential officer candidate will be moving from a junior high to a high school, the application must be signed by the high school adviser the officer will be attending.

## FCCLA Weather-Related Cancellation Policy:

In the event that an FCCLA state sponsored competition or event is canceled due to weather the following will take place in this order:

1. The event will be rescheduled as quickly as possible. No refunds will take place, but students who may no longer be able to attend may be able to be swapped out by other students.
2. If the event is canceled and not rescheduled the remaining balance of monies not already used will be divided equally and refunded to chapter members who registered to attend the event

Advisers are asked to remind the student that this is an “educational” experience, not just “free play” time. General sessions are scheduled for approximately 1 to 2 hours and contain educational content as well as entertainment. Students are expected to participate in the General Sessions, FCCLA Expo, workshop sessions, and night party. Students need to understand that the educational activities of the conference are a first priority. We strongly encourage advisers and chaperones to keep the students involved in the scheduled sessions and activities. Keeping the students busy in supervised activities and sessions, especially in the evenings, reduces negative behavior. **Set this expectation before arriving at the conference please!**

#### Advisers' Responsible Participation Acknowledgment Form

In an effort to emphasize the importance of involving students in all scheduled conference activities and reducing opportunities for inappropriate behavior, a new form has been developed requiring the chapter adviser to acknowledge his/her responsibility in making certain that all delegates from the chapter participate in all of the scheduled conference activities. Advisers who allow students to skip or leave sessions/activities early are putting students in higher risk situations and must assume complete responsibility for such decisions. Conference registration packets, including STAR Events packets, **will not be released** until this form, signed by the adviser and principal, has been submitted. This form is due **March 1** to the state adviser. [utahfccla@gmail.com](mailto:utahfccla@gmail.com)

## Chapter/Member Recognition

**National Programs Recognition Forms:** ALL CHAPTERS THAT HAVE DONE A SERVICE PROJECT throughout the year can be recognized for their efforts. Chapters can submit a **National Program Award Application** for the service projects they have completed. The projects could fit into one of the National Programs. These submissions will be done on the National FCCLA website under the chapter log-in portal. **Power of One** names will also be submitted by this process. Applications are due **March 1**. All chapters that submit a national program will receive recognition at the Utah FCCLA State Conference.

### State Recognitions Forms

It is a time for all chapters to receive recognition for everything they have done throughout the year. Due **March 1** are **4 Star Chapters, Scholarships, Adviser of the Year, New Adviser of the Year, Chapter Officer of the Year, Member of the Year, FCCLA Scholarships, and Utah FCCLA State Goals**. You will also find the links to these forms on the state website [www.utahfccla.org](http://www.utahfccla.org). Please email mail all recognition forms to Aubrey Turnbow at [utahfccla@gmail.com](mailto:utahfccla@gmail.com). These applications must be postmarked by **March 1, 2024** for consideration.

Please refer questions concerning State Officer Applications to **Christine Heslop**, Utah FCCLA State Officer Assistant, at:  
Office: (801) 430-1757  
email: [heslopc@ogdensd.org](mailto:heslopc@ogdensd.org)

Please refer questions concerning STAR Events to **Daphne Stockdale**, Utah FCCLA Star Events Coordinator at: Office: (435) 820-1298  
email: [starevents@utahfccla.org](mailto:starevents@utahfccla.org)

Please refer questions concerning the conference to **Aubrey Turnbow**, Utah FCCLA State Adviser, at:  
Office: (801) 995-1423  
email: [utahfccla@gmail.com](mailto:utahfccla@gmail.com)

# TENTATIVE ADVISER AGENDA

2023-2024

## UTAH FCCLA STATE LEADERSHIP & RECOGNITION CONFERENCE

Times may change – see final conference program available on the [Utah FCCLA app](#) to confirm times.



### DATE/TIME

### ACTIVITY

#### MONDAY, MARCH 25

7:30 pm – 10:00 pm

Conference Packet Pick-up

5:00 pm – 6:30 pm

State and National Officer Candidate Interviews

5:00 pm – 6:30 pm

State and National Officer Candidate Test

#### TUESDAY, MARCH 26

7:00 am – 8:20 am

Conference Packet Pick-up & Registration

8:00 am – 8:30 am

Mandatory STAR Event Sign In

8:45 am – 10:00 am

OPENING GENERAL SESSION

Keynote speaker: Thomas Ballard (25 minutes)

9:00 am – 9:30 am

Room Consultants Meeting

9:40 am – 10:00 am

Evaluators Check-in & Orientation

10:10 am – 10:30 am

Students attend Region Meetings

**10:30 am – 4:00 pm**

**STAR Events Competitions**

12:00 am – 2:00 pm

FCS Assessment Testing

2:00 am – 3:00 pm

Creed Speaking Contest

11:30 pm – 3:00 pm

Delegates cast votes at FCCLA Store

11:00 am – 4:00 pm

Service Project Activity

11:00 am – 3:00 pm

FCCLA Expo Interactive Exhibits Open

11:00 am – 3:00 pm

Workshops

*4:00 pm – 10:00 pm*

*Level 1 Awards//Fashion Show/National Leadership Conference  
Information Session Level 1/Dinner/State Activity*

10:00 pm – 10:30 pm

State Officer Letter Drop

11:00 pm

Curfew

#### WEDNESDAY, MARCH 27

8:30 am

Star Recognition Check-In

9:00 am – 12:00 pm

Business SESSION part 2

Awards Session Level 2 & 3

Installation of New State Officers

Closing Recognition Session

12:00 pm – 1:00 pm

National Leadership Conference Information Session

All 1<sup>st</sup> and 2<sup>nd</sup> place winners and their advisers, and newly elected State and National Officers and their advisers must attend.

